



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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TO: Administration Committee

DATE: September 1, 2010

FR: Executive Director

W.I.: 1251

RE: Contract – Express Lanes Technical Assistance – Parsons Brinckerhoff

Staff seeks the Committee's approval to enter into a contract with Parsons Brinckerhoff of San Francisco, CA to develop a project study report (PSR) for the Regional Express Lanes Network and to provide task order-based project management assistance.

Background

At the July Legislation Committee meeting, MTC staff outlined a strategy to pursue authority to implement the Regional Express Lane Network pursuant to California Streets and Highways Code Section 149.7, under which the California Transportation Commission (CTC) may approve, until December 31, 2011, two express lane facilities in Northern California. This path requires MTC to develop a project study report (PSR) for approval by Caltrans and an application to the CTC for authorization of the Network. These activities will require consultant technical assistance.

On July 14, a Request for Qualifications (RFQ) was released, soliciting statements of qualification (SOQs) for the purpose of selecting a consultant or consultant team to assist the agency with project management and updated and expanded technical analyses required to move forward the development and implementation of the Express Lane Network or portions of the Network not identified for public-private partnership. The immediate focus of work in the next nine to twelve months will be development of the PSR and application required for CTC authorization of the Network. A second focus of near-term work will include development of concepts of operation. Work completed under this contract will be undertaken in close coordination with partner agencies including Caltrans, the California Highway Patrol, county congestion management agencies and transit operators.

MTC received three SOQs, which were reviewed by an evaluation committee of MTC, Caltrans, and VTA staff to determine the quality of proposed project staff and firm experience in relation to eight areas of expertise cited in the RFQ, approach to project management and quality control, hourly rates, and communication skills and presentation effectiveness.

The three SOQs received are listed below:

Firm	Location
Hatch Mott MacDonald	Pleasanton, CA
Parsons Brinckerhoff	San Francisco, CA
URS Corporation	Oakland, CA

All three SOQs were strong enough that interviews were scheduled with each team. Parsons Brinckerhoff (PB) and URS Corporation provided the strongest combination of SOQ and interview. Ultimately, the panel unanimously recommended that PB be selected. The teams have comparable levels of local experience to support the project; however, the panel recognized the PB team's national experience as an asset. The roles given to the personnel on the PB team combined with their availability and experience working together as a team led the panel to rate PB higher for the project management criterion. And finally, the panel agreed that PB's presentation was the most effective, giving them a higher rating on the communication skills criterion.

Recommendation

Staff recommends that this Committee authorize the Executive Director to negotiate and enter into a contract with Parsons Brinckerhoff in an amount not to exceed \$1,000,000, to provide technical assistance on the Regional Express Lanes Network.

Steve Heminger

SH: SW

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract

Work Item No.:	1251
Consultant:	Parsons Brinckerhoff (San Francisco, CA)
Work Project Title:	Express Lanes Network Technical Assistance
Purpose of Project:	Provide technical and project management assistance for the development of the Regional Express Lanes Network.
Brief Scope of Work:	<ul style="list-style-type: none">• Technical Assistance: develop a project study report (PSR) and application as required by state law for CTC authorization of the Network.• Project Management: task order-based assistance in areas such as preparing applications for state or federal funding opportunities, developing concepts of operations, assisting with express lanes project needs.
Project Cost Not to Exceed:	\$1,000,000
Funding Source:	AB 1171, approved by Commission in July: Resolution No. 3914
Fiscal Impact:	Funds are included in the FY 2010-11 agency budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Parsons Brinckerhoff to deliver the technical assistance for the Express Lanes Network and the Chief Financial Officer is directed to set aside funds up to \$1,000,000 for such contract.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: September 8, 2010